

## ADDENDUM A TO GENERAL CATALOG

Page 73

### ACADEMIC BANKRUPTCY

Academic bankruptcy is the removal of one to three semesters of grades from the calculation of a cumulative GPA. The following apply to any request for academic bankruptcy:

- I. Academic bankruptcy is initiated by a written request from the student to the Office of Student Services.
- II. Academic bankruptcy may impact his/her financial aid status.
- III. Academic bankruptcy may only be declared once and may be applied to no more than three (3) semesters, which do not have to be consecutive.
- IV. The bankrupted courses and grades remain on the transcript but are not calculated in the cumulative GPA.
- V. None of the coursework taken during a semester for which academic bankruptcy is declared, including hours completed satisfactorily, will be used to fulfill degree requirements.
- VI. Developmental courses successfully completed during a period of academic bankruptcy can be used to fulfill prerequisites.
- VII. To be eligible for academic bankruptcy, the student must have completed 12 semester credit hours of coursework at the college since the most recent semester for which the academic bankruptcy was declared. The student must also complete 12 semester credit hours in the post-bankruptcy period.
- VIII. When a student receives a declaration of academic bankruptcy, a permanent notation of bankruptcy is placed on the transcript for each semester affected.
- IX. Approval of the academic bankruptcy status at a college does not guarantee other institutions will honor that status. This determination will be made by the respective transfer institution(s).





campus adjacent to Highway 63. The golf house is located on the north side of campus, and the

The Maintenance Building houses maintenance equipment and supplies. This building contains a two-bay garage, carpentry shop, maintenance supervisor, and storage area for supplies and equipment.

The College offers technical classes in welding, electronics, machining, and nursing in the Career Technical shops located on the Alexander City Campus.

## **Page 94**

### **OTHER FORMS OF FINANCIAL ASSISTANCE**

#### ***Student Activity Scholarships***

Student Activity scholarships are available on an annual basis for Presidents of the following organizations:

- I.** Circle K
- II.** Cultural Unity Organization
- III.** Phi Theta Kappa
- IV.** Student Government Association

## **Page 138**

### **CLINICAL FACILITIES**

In addition to campus laboratory and simulation facilities, various agencies are utilized to provide nursing students with opportunities to acquire the knowledge and skills necessary to function as nurses. Currently, the Division of Nursing and Allied Health has agreements with the following health care settings for clinical: Coosa Valley Medical Center, Sylacauga; Sylacauga Health and Rehabilitation, Sylacauga; Hill Crest Hospital, Birmingham; Grandview Medical Center, Birmingham; Russell Medical Center, Alexander City; Northeast Alabama Regional Medical Center, Anniston; Talladega Health Care, Talladega; Alabama Department of Public Health, Sylacauga; Brookwood Baptist Health System, Birmingham, Alabaster, and Talladega; gham and St. Clair; various school systems; and other facilities used to provide preceptorship.

Transportation to clinical facilities is the responsibility of the student. Students are subject to assignment and rotation through any or all of the clinical facilities. Request for placement at specific clinical agencies are not accepted. Clinical agencies may be added or deleted as deemed necessary.

**COURSE DESCRIPTIONS**

**NUR 112 Fundamental Concepts of Nursing: 7 credits**

This course teaches foundational knowledge of nursing concepts and clinical decision making to provide evidence-based nursing care. Content includes but is not limited to: healthcare delivery systems, professionalism, health promotion, psychosocial well-being, functional ability, gas exchange, safety, pharmacology, and coordinator/manager of care.

**NUR 113 Nursing Concepts I: 8 credits**

This course teaches foundational knowledge of nursing concepts and clinical decision making to provide evidence-based nursing care. Content includes but is not limited to: coordinator/manager of care, perfusion, oxygenation, infection, inflammation, tissue integrity, nutrition, elimination,

**ADDENDUM C TO GENERAL CATALOG**

**Page 24**

**DUAL ENROLLMENT/DUAL CREDIT PROGRAM**

***Dual Enrollment for Dual Credit***

- IV. Students seeking enrollment in Dual Enrollment for Dual Credit coursework must have a minimum cumulative (unweighted) high school grade point average of 2.0 on a 4.0 scale.

## ADDENDUM D TO THE GENERAL CATALOG

Page 144

### EFFECTIVE FOR INDIVIDUALS SEEKING REINSTATEMENT IN FALL 2018

#### *Process for Reinstatement*

V. Demonstrate competency in previous course(s) as required by the nursing program which includes:

Submission of 500 handwritten NCLEX style questions with the correct answer indicated with a rationale for the correct answer.

Scoring a passing grade on the first attempt on the final examination in the nursing course or course(s) prior to the individual For example, a student unsuccessful in NUR 113, must pass the final for NUR 112 on the first attempt in order to be eligible to be considered for reinstatement

Scoring a passing grade on the first attempt on a dosage and calculations examination applicable to the dosage and calculations required of students in the nursing course or

**ADDENDUM E TO THE GENERAL CATALOG**

**Page 80**

**PLAGIARISM POLICY**

**Definition:**



## **English Department**

The English Department recognizes three levels of plagiarism:

- (1) Errors in mechanics of documentation: These include but are not limited to: failure to provide a works cited entry, failure to provide a citation, or poor paraphrase and/or summary. Three of these errors in mechanics will result in a 50% penalty on the assignment. More than three of these errors will result in a grade of zero on the assignment.
- (2) Patchwork plagiarism: Defined as up to five sentences either poorly paraphrased or taken verbatim from a source. Patchwork plagiarism will result in a grade of zero on the assignment.
- (3) Blatant plagiarism: Defined as more than five sentences either poorly paraphrased or taken verbatim from a source. Blatant plagiarism will result in failure in the course without the possibility of withdrawal. After the instructor has determined that level three plagiarism has occurred, the instructor will contact the English Discipline Chair in writing so that the decision can be verified by all full-time English faculty.

**ADDENDUM F TO THE GENERAL CATALOG**

**Page 221**

**MUL 190 Concert Band I**

**MUL 191 Concert Band II**

**MUL 290 Concert Band III**

**MUL 291 Concert Band IV**

This course provides an opportunity for students to participate in a performing ensemble. Emphasis is placed on rehearsing and performing literature appropriate to the mission and goals of the group. Upon completion, students should be able to effectively participate in performances presented by the ensemble. Code B